



PURCHASE ORDER
WESTERN MINDANAO STATE UNIVERSITY

WMSU-SO-FR-002.02
Effectivity: Aug. 30, 2023

Supplier : **RC LIM MARKETING**
Address : **Veterans Avenue Extension, Tetuan, Zamboanga City**

P.O. No. : **24-176**
Date : **09/07/2024**
R.I.S No: **24-03-137**
Date :
Mode of Procurement : **Public Bidding**
Performance Bond :

Tel No. :
TIN :

Gentlemen : Please furnish this office the following articles subject to terms and conditions contained herein.

Place of Delivery : **WMSU SUPPLY OFFICE**

Delivery Term : **30 CD**

Date of Delivery :

Payment Term :

Item No	Item Name	Unit	Qty	Unit Price	Total Price
1	Printer Ink for EPSON L3210 #003(cyan, magenta, yellow, black)	sets	52	1,140.00	59,280.00
2	Printer Ink for EPSON L360 (Black, Cyan, Magenta, Yellow)	sets	66	1,140.00	75,240.00
3	Printer Ink for Brother DCP-T720 DW (Black, Cyan, Magenta, Yellow)	sets	4	1,340.00	5,360.00
4	Photopaper Glossy, 230 gsm/A4	packs	26	76.95	2,000.70
5	Sticker Paper Glossy, 135 gsm/A4	packs	26	96.00	2,496.00
6	Puncher, Heavy Duty	pcs	14	127.50	1,785.00
7	Bond Paper A4, subs20, 120gsm	reams	42	194.00	8,148.00
8	Bond Paper Legal, 70 gsm, Subs 20	reams	43	212.00	9,116.00
9	Ordinary Ballpen, 50 pcs/box, Black & Blue color	boxes	29	255.00	7,395.00
10	Pencil Lead/Graphite with Eraser 12/1	boxes	43	66.20	2,846.60
11	Record Book 500 pages, 214mm x 278mm	pcs	29	84.00	2,436.00
12	Alcohol Ethyl, 500ml	bottles	27	68.00	1,836.00
13	Tape dispenser, Table Top	pcs	3	105.00	315.00
14	Sticky Notes, 76mmx76mm	pads	6	19.95	119.70
15	PVC D-Ring Binder Folder 3 rings, Legal size, 3"W, Black&white	pcs	60	278.00	16,680.00
16	Clear Sheet protector	pcs	20	15.45	309.00
17	Varnish Spray colorless	bottles	5	500.00	2,500.00
18	Special Paper A4, 120 Sheets, 120GSM	packs	51	16.50	841.50
19	ID Holder with lace	pcs	1,400	12.00	16,800.00

Page 1 of 2 For : **ADMINISTRATION-SUPPLY (CONSOLIDATED APP)**

(Amount in words) **Two Hundred Fifteen Thousand Five Hundred Four Pesos And Fifty Cents Only** **215,504.50**

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

ROCHIE P. ESTORCO
RC LIM MARKETING

(Signature over printer name)

Date

MA. CARLA A. OCHOTORENA, R.N., Ph.D.

UNIVERSITY PRESIDENT

Funds Available :

CHRISTIANNE DAWN R. SICAT

Chief Accountant

ALOBS :

AMOUNT :

101. 2024-07-1014

₱ 215,504.50



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-----NOTHING FOLLOWS-----

Page 2 of 2

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ROCHIE P. ESTORCO
RC LIM MARKETING

(Signature over printer name)

MA. CARLA A. OCHOTORENA, R.N., Ph.D.
UNIVERSITY PRESIDENT

Date

Funds Available :

CHRISTIANNE DAWN R. SICAT

Chief Accountant

ALOBS :

AMOUNT :

for sum 07-1014
215,504.50



NOTICE TO PROCEED

JUL 23 2024

MS. RENEE ROSE YAP CHIU

Proprietor

RC LIM MARKETING

Belair Atilano Loop, Veterans Ave., Highway, Zamboanga City

Sir/Madam:

Pursuant to the to the contract entered into between your company and this office dated JUN 24 2024 for PR 24-03-137 “Procurement of Various Office Supplies and Materials for the Academic/Extension Services”, your company is hereby given the authority to commence delivery on the said project from receipt thereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provide in the purchase order and in accordance with the delivery schedule.

Very truly yours,

MA. CARLA A. OCHOTORENA, R.N, Ph.D.

President

Conforme:

ROCHIE P. ESTORCO

(Signature Over Printed Name)

Date:

7-24-24



NOTICE OF AWARD

JUN 18 2024

MS. RENEE ROSE YAP CHIU

Proprietor

RC LIM MARKETING

Belair Atilano Loop, Veterans Ave., Highway, Zamboanga City

Madam/Sir:

This is to advise you that your bid dated **June 5, 2024** for **PR 24-03-137; Public Bidding Procurement of Procurement of Various Office Supplies and Materials for the Academic/Extension Services**, with a following Contract Price is hereby accepted;

Object of Bidding	Total Amount in Figures	Amount in Words
1.) Fifty-Two (52) sets of Printer Ink for EPSON L3210 <i>#003(cyan, magenta, yellow, black)</i>	Php 59,280.00	Fifty-Nine Thousand Two Hundred Eighty Pesos
2.) Sixty-Six (66) sets of Printer Ink for EPSON L360 <i>(Black, Cyan, Magenta, Yellow)</i>	Php 75,240.00	Seventy-Five Thousand Two Hundred Forty Pesos
3.) Four (4) sets of Printer Ink for Brother DCP-T720 DW <i>(Black, Cyan, Magenta, Yellow)</i>	Php 5,360.00	Five Thousand Three Hundred Sixty Pesos
4.) Twenty-Six (26) packs of Photopaper Glossy, <i>230 gsm/A4</i>	Php 2,000.70	Two Thousand Pesos & Seventy Centavos
5.) Twenty-Six (26) packs of Sticker <i>Paper Glossy, 135 gsm/A4</i>	Php 2,496.00	Two Thousand Four Hundred Ninety-Six Pesos
6.) Fourteen (14) pcs of Puncher, <i>Heavy Duty</i>	Php 1,785.00	One Thousand Seven Hundred Eighty-Five Pesos
7.) Forty-Two (42) reams of Bond Paper A4, <i>subs20, 120gsm</i>	Php 8,148.00	Eight Thousand One Hundred Forty-Eight Pesos
8.) Forty-Three (43) reams of Bond Paper Legal, <i>70 gsm, Subs 20</i>	Php 9,116.00	Nine Thousand One Hundred Sixteen Pesos
9.) Twenty-Nine (29) boxes of Ordinary Ballpen,	Php 7,395.00	Seven Thousand Three Hundred Ninety



50 pcs/box, Black & Blue color			Five Pesos ✓
10.) Forty-Three (43) boxes of Pencil <i>Lead/Graphite with Eraser 12/1</i>	Php	2,846.60 ✓	Two Thousand Eight Hundred Forty-Six Pesos & Sixty Centavos ✓
11.) Twenty-Nine (29) pcs of Record Book <i>500 pages, 214mm x 278mm</i>	Php	2,436.00 ✓	Two Thousand Four Hundred Thirty-Six Pesos ✓
12.) Twenty-Seven (27) bottles of Alcohol Ethyl, <i>500ml</i>	Php	1,836.00 ✓	One Thousand Eight Hundred Thirty-Six Pesos ✓
13.) Three (3) pcs of Tape dispenser, <i>Table Top</i>	Php	315.00 ✓	Three Hundred Fifteen Pesos ✓
14.) Six (6) pads of Sticky Notes, <i>76mmx76mm</i>	Php	119.70 ✓	One Hundred Nineteen Pesos & Seventy Centavos ✓
15.) Sixty (60) pcs of PVC D-Ring Binder Folder <i>3 rings, Legal size, 3"W, Black & white</i>	Php	16,680.00 ✓	Sixteen Thousand Six Hundred Eighty Pesos ✓
16.) Twenty (20) pcs of Clear Sheet protector	Php	309.00 ✓	Three Hundred Nine Pesos ✓
17.) Five (5) bottles of Varnish Spray colorless	Php	2,500.00 ✓	Two Thousand Five Hundred Pesos ✓
18.) Fifty-One (51) packs of Special Paper A4, <i>120 Sheets, 120GSM</i>	Php	841.50 ✓	Eight Hundred Forty-One Pesos & Fifty Centavos ✓
19.) One Thousand Four Hundred (1400) pcs of ID Holder <i>with lace</i>	Php	16,800.00 ✓	Sixteen Thousand Eight Hundred Pesos ✓
TOTAL CONTRACT PRICE	Php	215,504.50 ✓	Two Hundred Fifteen Thousand Five Hundred Four Pesos & Fifty Centavos Only ✓

You are hereby required to provide, within ten (10) days from receipt hereof, the Performance Security/ Performance Bond equivalent to the following;

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	Five percent (5%)





c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the insurance Commission as authorized to issue such security.	Thirty percent (30%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Failure to provide the Performance Security shall constitute sufficient ground for the cancellation of the award and forfeiture of the Bid Security.

Very truly yours,

MA. CARLA A. OCHOTORENA, RN., Ph.D.
President

Received by: _____

ROCHIE P. ESTORCO

(Signature Over Printed Name)

Date: _____

6-24-21



BANK GUARANTEE
REFERENCE NO. 008/LG/000398/24

JUNE 27, 2024

WESTERN MINDANAO STATE UNIVERSITY
NORMAL ROAD, BALIWASAN, ZAMBOANGA CITY

GENTLEMEN:

WE HEREBY ISSUE IN YOUR FAVOUR OUR BANK GUARANTEE FOR THE ACCOUNT OF RENEE ROSE YAP CHIU, DOING BUSINESS UNDER THE TRADE NAME AND STYLE OF RC LIM MARKETING HEREBY REFERRED AS "APPLICANT" WITH OFFICE ADDRESS AT 435 BEL AIR SUBD., VETERANS AVENUE EXTENSION, TUMAGA, ZAMBOANGA CITY, IN THE AMOUNT NOT EXCEEDING PESOS: TEN THOUSAND SEVEN HUNDRED SEVENTY FIVE AND 23/100 ONLY (PHP10,775.23), TO GUARANTEE ITS OBLIGATIONS TO EXECUTE THE PROJECT: PROCUREMENT OF VARIOUS OFFICE SUPPLIES AND MATERIALS FOR THE ACADEMIC/ EXTENSION SERVICES UNDER PR 24-03-137, PER NOTICE OF AWARD DATED JUNE 18, 2024 ("CONTRACT").

DRAWINGS UNDER THIS BANK GUARANTEE SHALL BE AGAINST PRESENTATION OF THE FOLLOWING ON ANY BANKING DAY DURING ITS EFFECTIVITY:

- I. ORIGINAL NOTARIZED DEMAND IN DUPLICATE SIGNED BY YOUR AUTHORIZED SIGNATORIES STATING IN WHAT RESPECT THE APPLICANT IS IN BREACH OF ITS OBLIGATIONS UNDER THE ABOVE-NAMED CONTRACT, AND THE AMOUNT DUE OWING TO THIS BREACH. DEMAND MUST BE DATED AFTER ISSUANCE DATE OF THIS GUARANTEE, AND
- II. THIS ORIGINAL GUARANTEE AND ALL AMENDMENTS, IF ANY.

THIS GUARANTEE IS EFFECTIVE FROM ISSUANCE DATE AND WILL EXPIRE AT 3:00PM OF JULY 27, 2024 ("EXPIRY DATE"). AFTER THE EXPIRY DATE, THIS GUARANTEE SHALL AUTOMATICALLY BECOME NULL AND VOID WITHOUT THE NEED TO SURRENDER THE ORIGINAL BANK GUARANTEE TO US FOR CANCELLATION.

WE HEREBY ENGAGE WITH YOU THAT ALL COMPLIANT DRAWING WILL BE DULY HONORED WITHIN THREE (3) BANKING DAYS FROM PRESENTATION AT METROPOLITAN BANK & TRUST COMPANY, ATTN: TRADE FINANCE OPERATIONS DIVISION - TRADE SERVICES AT DAVAO CENTER BRANCH, RAMON MAGSAYSAY AVENUE, DAVAO CITY. AS USED HEREIN, "BANKING DAY" MEANS A DAY, OTHER THAN A SATURDAY, SUNDAY, OR HOLIDAY, ON WHICH BANKS ARE GENERALLY OPEN FOR THE TRANSACTION OF BUSINESS IN THE CITY OF DAVAO.

PARTIAL DRAWINGS AND MULTIPLE PRESENTATION NOT ALLOWED.

THIS GUARANTEE IS PERSONAL TO YOU AND NOT ASSIGNABLE OR TRANSFERABLE WITHOUT THE PRIOR CONSENT OF METROPOLITAN BANK & TRUST COMPANY. EXCEPT WITH RESPECT TO THE PAYMENT OF THE AMOUNT GUARANTEED HEREIN, THIS GUARANTEE SHALL NOT BE CONSTRUED AS CONSTITUTING THE BANK AS A PRIMARY OBLIGOR, GUARANTOR, OR SURETY OF THE APPLICANT'S OTHER OBLIGATIONS TO YOU UNDER THE CONTRACT.

THIS GUARANTEE IS ISSUED SUBJECT TO THE UNIFORM RULES FOR DEMAND GUARANTEES (URDG), ICC PUBLICATION NO. 758. AS TO MATTERS NOT GOVERNED BY URDG, THIS GUARANTEE SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH PHILIPPINE LAWS.

METROPOLITAN BANK & TRUST COMPANY

 Jennie Dee T. Peñafior
Branch Operations Officer
12-25380

BANK'S AUTHORIZED OFFICER


Ma. Modesta O. de Monteverde
02-14333

BANK'S AUTHORIZED OFFICER

MAGSAYSAY AVENUE - DAVAO CITY - DAVAO CENTER BRANCH - 8000